



## Approved (4/27/17)

**SerVermont Commission Meeting**  
9:00 a.m. - 4:00 p.m.  
Sally Fox Conference Center (Oak Room)  
Waterbury State Office Complex Waterbury, VT  
**12 December 2016**

**Members in Attendance:** Betsy Ward, Sabina Haskell, Thomas Hark, Madeline Strasser, Guy Isabelle, Dan Noyes, Jason Gosselin, Christy Gallese, Doug Kievit-Kylar

**Staff in Attendance:** Philip Kolling, Robyn Baylor, Sharon Hearne

**Attended by Phone:** Ryan McLaren, Peter Hayward, Shelley Park, Jim Coutts

**Unable to Attend:** Justin Morande, Jacob Bogre

### 9:00 am Welcome and Introductions

Phil (ED) opened the meeting by welcoming commissioners and seeing to the details of technology necessary for those who could not attend in person.

In the agenda, previously provided to commissioners, it was explained that...

Presentations are 15 minutes, timed, with a hard start and end. Following the presentation up-to 10 minutes are offered for questions from commissioners. Due to time constraints, commissioners will be encouraged to submit questions to SerVermont in writing after the meeting, and SerVermont will pass the questions along to applicants for written answers.

The presentations are not scored or ranked, and do not factor into, or hold weight, in the application process.

The outcome of this meeting is familiarity with proposals, suggestions, recommendations, and/or requirements for edits to strengthen proposals and address issues prior to submission to CNCS, and a tentative slate of proposals to be submitted to the CNCS competition. The final slate of proposals for submission to CNCS will be approved at the commission's January (2017) meeting.

### 9:10 am Public Comment

No members of the public were attendant with intent to offer comment.

### 9:15 am Vermont Youth Conservation Corps

Presenter(s): Paul Feenan, Caelan Keenan

### 9:40 am Vermont Housing and Conservation Board

Presenter(s): Francis Sharpstene, Erin Rilley

### 10:05 am BREAK (5 mins.)

### 10:10 am Burlington Community and Economic Development Office

Presenter(s): Marcella Gange, Marcy Esbjerg, Noelle MacKay

**10:30 am Lyndon State College**

Presenter(s): Lindsay Carpenter, Rose Reynolds

**10:55 am BREAK (5 mins.)**

**11:00 am Dept. of Environmental Conservation**

Presenter(s): Carey Hengstenberg

**11:25 am Vermont Youth Development Corps**

Presenter(s): Kadie Schaeffer

**11:50 pm ReSource**

Presenter(s): Bethany Johnson, Kaelyn Modrak

**12:15 pm Approve Minutes from 20 October 2016 LUNCH BREAK (Provided) (30 mins.)**

Phil requested minor edits. Tom requested approval of the minutes with edits made and Guy seconded the motion. Approval was unanimous.

**12:45 pm Vermont Higher Education Council**

Presenter(s): Carrie Williams-Howe

**1:10 pm AmeriCorps Application Review**

Phil lead a discussion focused upon the presentations, grant applications, the overall AmeriCorps portfolio and offering of feedback (to applicants) requesting further clarification.

Betsy made a motion that SerVermont prepare and share frank and direct feedback to applicants for consideration when revising applications in advance of submittal to CNCS. Dan seconded the motion and it passed with unanimous approval.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'DK-Kylar', with a stylized flourish extending to the right.

Doug Kievit-Kylar  
Secretary